



6.16.3 TELESCOPE BORROWING POLICY (Policy Accepted by Resolution LB2018-38, September 11, 2018)

What is needed to borrow a Telescope?

- A Telescope may be checked out by a Spanish Public Library card holder and be in good standing (no outstanding fines, fees or overdue items) with the library. Photo ID and Proof of current address (if not on photo ID) must be provided.
- The user must sign a **5.9 Telescope Borrower's Agreement Form**. Patrons under 18 years of age must have a parent or guardian sign out the Telescope.
- Refundable deposit of **\$50.00**.

Loan Period

- A Telescope can be checked out for 14 days
- The Telescope must be returned directly to staff.

Fines

- Overdue fine for Telescope is **\$20.00** per day.
- If a Telescope is more than 7 days overdue, or is returned damaged (as per the discretion of the librarian), the patron will be charged the replacement cost, which will include all accessories, the reason for this being that the library may not be able to replace the Telescope with the same type. (Photos will be provided showing what is needed to be returned, and photos will be taken at time of check-out to verify condition of telescope)
- If any parts and or cords are not returned, the appropriate replacement fees will be charged.

Usage & Safety Information

- The Telescope may not be loaned to anyone else besides the borrower who signs the agreement.
 - Please treat the Telescope with care, keeping it safe from liquids and from being dropped. Do not attempt to clean the Telescope with any chemicals or liquid.
 - The Telescope is for night viewing only, and to be used for viewing celestial objects only.
 - Hand control has built-in instruction to guide through alignment procedures, but there is also an Instruction Manual for reference.
- WARNING**
- **Never look directly at the sun with the naked eye or with a telescope (unless you have the proper solar filter (not provided)). Permanent and irreversible eye damage may result.**
 - Never use your telescope to project an image of the sun onto any surface. Internal heat build-up can damage the telescope and any accessories attached to it.
 - Never use an eyepiece solar filter or a Herschel wedge. Internal heat build-up inside the telescope can cause these devices to crack or break, allowing unfiltered sunlight to pass through to the eye.
 - Never leave the telescope unsupervised, either when children are present or adults who may not be familiar with the correct operation procedures of the telescope