



6.16.6 Wifi Hotspot Borrowing Policy (Policy Accepted by Resolution LB2022-04, January 11, 2022)

What is needed to borrow a WiFi Hotspot?

- A WiFi Hotspot may be checked out by a Spanish Public Library card holder, is a permanent resident of Spanish, and be in good standing (no outstanding fines, fees or overdue items) with the library. Photo ID and Proof of current address (if not on photo ID) must be provided.
- The user must sign a **WiFi Hotspot Borrower's Agreement**. Patrons must be 18 years of age to borrow.

Loan Period

- A WiFi Hotspot can be checked out for **14** days
- WiFi Hotspot's must be handed directly to staff when returned. **DO NOT RETURN IN THE BOOK DROP** as this may result in damage and the borrower paying the full replacement cost of the device.
- WiFi Hotspots can be renewed if there are no holds or a waiting list for them.

Fines

- Overdue fine for WiFi Hotspots is **\$20.00** per day.
- If a WiFi hotspot is more than **5** days overdue, or is returned damaged, the patron will be charged the replacement cost, which will include the cost of the WiFi Hotspot and the cord(s). The reason for this being that the library may not be able to replace the WiFi Hotspot with the same type.
- If the cord(s) are not returned, the appropriate replacement fees will be charged.

Security

- The WiFi Hotspot may not be loaned to anyone else besides the borrower who signs the agreement.
- Please treat the WiFi Hotspot with care, keeping it safe from liquids and from being dropped. Do not attempt to clean the WiFi Hotspot with any chemicals or liquid.
- Tampering with the security features of the WiFi Hotspot is prohibited and may result in suspension of borrowing privileges or payment for damages/replacement. Tampering includes, but is not limited to: hacking, cracking or modifications of any sort.