

**Verification of Completion of Required
Municipal Emergency Control Group Training**

Ontario Regulation 380/04, which supports the Emergency Management and Civil Protection Act, states that every Municipal Council must appoint a Municipal Emergency Control Group (MECG), and that all of the members of the MECG must complete the annual training required by the Chief, Emergency Management Ontario.

Guidance Note 2018-01-01, issued by the Fire Marshal and Chief, Emergency Management on February 6, 2018, requires that all members of the MECG annually demonstrate an adequate level of training in each of the following areas:

- Knowledge of all of the components of the municipal Emergency Management program, including, but not limited to the municipal HIRA and Critical Infrastructure list;
- Knowledge of their municipality's Municipal Emergency Plan, including their roles and responsibilities, and those of organizations which may have a role in response;
- Knowledge of the procedures used to activate and operate under the Municipal Emergency Plan;
- Knowledge of the notification procedures used to notify members of the MECG when the Municipal Emergency Plan is activated; and
- Knowledge of the location, communications infrastructure and technology in their municipal Emergency Operations Centre.

Verification

I, Pam Lortie, as an appointed member of the Municipal
(Name)

Emergency Control Group in the Town of Spanish
(Municipality)

verify that I have completed an adequate level of training in the areas listed above,
and in accordance with the Municipality's training requirements in

2022
(Year)
P Lortie
Signature

Sept 22, 2022
Date

CEMC Name

CEMC Signature

Date