

8 Trunk Road
P.O. Box 70
Spanish, Ontario
P0P 2A0



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REQUEST FOR PROPOSALS

RFP # 2023 - 03

DEMOLITION of ONE BUILDING

IN SPANISH

A.1 Scope of Work

Your firm is invited to submit a quotation for the demolition and removal of a building in Spanish located as follows:

- (a) 10 Goderich Street –
 - a. 20' x 40' dwelling
 - b. 1 ½ Story

The project involves;

1. Complete and submit a Demolition Permit in cooperation with the Town.
2. All yards to be left in a safe, clean and presentable state with sand to fill basement. Includes the removal of any block, concrete walls or footings.
3. Suitably cap water and sewer services and supply location evidence for future use. This will be done under the supervision of the Public Works Dept.
4. Waste to be removed to a landfill outside the Town of Spanish.(Our Landfill is over-capacity)
5. Cooperate with the Town on any Bell or Hydro locates that might be needed.
6. Quote must include a commencement and completion date.

A.2 Delivery and Closing of Tenders

Tenderers will note that Town Tender Forms must be used and tendered price shall include all items outlined in the scope of work.

Tenders will be received by the CAO/Clerk-Treasurer no later than **2:00pm on Friday, March 31, 2023**. The email address to be used for all submissions is:

pamlortie@townofspanish.com

A site visit can be arranged prior to the closing date by calling the CAO/Clerk-Treasurer at (705)-844-2300 to make appropriate arrangements.

A.3 Submission Opening

Tenders will be opened at **2:05 pm on Friday, March 31, 2023** in the meeting room at the Municipal Office, 8 Trunk Road, Spanish.

A.4 Tender Deposit

N/A

A.5 Awarding of Tender

The Tenderer agrees that the awarding of the Contract based on this tender by the Council of the Town of Spanish shall constitute an acceptance of this Tender and this Tender shall represent the formal Contract and Agreement between the Corporation of the Rown of Spanish and the Tenderer.

A.6 Acceptance or Rejection of Tender

The Town of Spanish is not obligated to award the service contract to the lowest bidder or any firm. The municipality reserves the right to reject any or all proposals and to waive formalities as the interests of the Town may require without stating reasons. The municipality will not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any vendor or by reason of any delay in the acceptance of a proposal. As well, any expenses incurred by the vendor in the preparation of the proposal submission are entirely the responsibility of the vendor and will not be charged to the Municipality.

A.7 Disqualification of Tenders

A tender shall be disqualified if:

- (a) The Tender is received after the appointed time for the closing of tenders.
- (b) The Tender is incomplete, illegible or obscure, or contains additions, qualifications, erasures or irregularities of any kind.
- (c) The Tender is received on other than the Tender Form supplied.
- (d) The Tender is not properly signed.

A.8 Taxes

The Tendered price is to include applicable Harmonized Sale Tax.

H.S.T. shall be shown separately on any invoice or statement. The contractor shall supply his/her H.S.T. registration number.

A.9 Contingency Fund

N/A

A.10 Liability Insurance

The Contractor shall take out and keep in force until the date of acceptance of the entire work by the Town, a comprehensive policy of public liability and property damage insurance acceptable to the Town providing insurance coverage in respect of any one accident to the limit of at least \$2,000,000.00 exclusive of interest and cost, against loss or damage against bodily injury to, or death of one or more persons and loss of or damage to property and such policy shall name the Town of Spanish as an additional insured there under and shall protect the Town against all claims for all damage or injury including death to any person or persons and for damage to any property of the Town or any other public or private property resulting from or arising out of any act or omission on the part of the Contractor or any of their agents during the execution of the contract. The Contractor shall forward a certified copy of the policy or certificate thereof to the Town upon acceptance of the tender.

A.11 Indemnity

The Contractor hereby indemnifies and saves harmless, the Town against any and all claims and/or liability arising out of any personal injury, death or property damage resulting from or arising out of any act or omission on the part of the Contractor or any of their agents during the execution of the Contract including without limitation the cost of defending against such claims.

A.12 Workplace Safety and Insurance Board Compensation

The Contractor shall furnish the Town with evidence from the Workplace Safety and Insurance Board stating that all dues and assessments payable under the Workplace Safety and Insurance Act with respect to his/her employees or operations has been complied with. Workplace Safety and Insurance Board coverage is required regardless if the contractor is sole owner or operator.

A.13 Health and Safety

The Contractor shall ensure that workers in their employ are aware of hazardous conditions and substances in the work place and are wearing the proper protective equipment.

Safety Harness and lanyard are required by anyone working more than 3 meters above a surface. The safety harness must be secured to a fixed support so that a worker cannot fall more than five feet. Proof of certification shall be submitted before starting any work at height.

The Contractor shall acknowledge that health and safety provisions are included at the management level to ensure high standard of health and safety.

The Contractor shall make themselves aware and have an understanding of the Town of Spanish's Health and Safety Policy.

A.14 Holdback

N/A

A.15 Payment

The Town shall pay to the successful bidder the invoiced amount within 30 days of the delivery of the tendered material, providing the work tendered is acceptable to the CAO.

A.16 Timing of Work

All work must be completed prior to April 30th, 2023.

A.17 Selection Criteria

Qualifications	35
Experience	40
Price:	25
Total Available Points	100

SECTION B

**Town of Spanish
Demolition of ONE Building**

FORM OF TENDER

The Town of Spanish requests tenders to be submitted for demolition of one

20' x 40' dwelling, located at 10 Goderich Street in the Town of Spanish.

Tendered By:

Firm Name

Postal Code _____ Address Telephone No. _____

[Hereinafter Called Tenderer]

The Tenderer has carefully examined the provisions, specifications and conditions attached to this tender and has carefully examined the site and location of the work to be done under this contract, and the Tenderer understands and accepts the said specifications and conditions and, for the prices set forth in this tender, thereby offers to complete the work in strict accordance with the provisions, specifications and conditions attached to this tender.

The Tenderer agrees:

1. That the tendered price includes the provision of all necessary equipment, materials and personnel and the Contractor covenants that their personnel are competent, properly trained and familiar with the Occupational Health and Safety Act.

2. That his/her firm will agree to take responsibility for any health and safety violations as well as the cost to defend such charges as a result of any violation.
3. That his/her personnel are covered by Workers Safety and Insurance Board.
4. That he/she has liability insurance coverage in the amount of two million dollars [\$2,000,000] and that the Town of Spanish is named as an "Additional Insurance Name" for the purpose of completing the tendered works described hereto and the Tenderer agrees to provide proof of insurance upon acceptance of the tender by the Town.
5. The Town reserves the right to schedule the work required and the right to withhold the demolition of 1 below, should circumstances arise requiring such.
6. To furnish all labour, equipment and materials for the contract price indicated below.

Details	QTY	Unit Price	Total
1. Demolition of 20' x 40' residential dwelling located at 10 Goderich Street in Spanish Ontario.			
Other-Please List			
Sub-Total			
HST			
TOTAL			

Timetable and Deliverables-[Please provide details in the following format]

Task	Start Date	Completion Date
• _____		
• _____		
• _____		
• _____		
• _____		

Signed: _____

I have the authority to bind the Company

Company: _____

Please Print Name: _____

Position Held: _____

Date: _____