

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

| <b>For use by Principal Authority</b>  |                               |                                |             |
|--|-------------------------------|--------------------------------|-------------|
| Application number:  | Permit number (if different): |                                |             |
| Date received:   | Roll number:                  |                                |             |
| <div style="font-size: 2em; font-weight: bold; margin: 0;">TOWN OF SPANISH</div>   |                               |                                |             |
| Application submitted to: _____<br>(Name of municipality, upper-tier municipality, board of health or conservation authority)  |                               |                                |             |
| <b>A. Project information</b>  |                               |                                |             |
| Building number, street name   |                               | Unit number                    | Lot/con.    |
| Municipality   | Postal code                   | Plan number/other description  |             |
| Project value est. \$  |                               | Area of work (m <sup>2</sup> ) |             |
| <b>B. Purpose of application</b>   |                               |                                |             |
| <input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit |                               |                                |             |
| Proposed use of building   |                               | Current use of building        |             |
| Description of proposed work   |                               |                                |             |
| <b>C. Applicant</b>  |                               |                                |             |
| Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner   |                               |                                |             |
| Last name  | First name                    | Corporation or partnership     |             |
| Street address   |                               | Unit number                    | Lot/con.    |
| Municipality   | Postal code                   | Province                       | E-mail      |
| Telephone number   | Fax                           |                                | Cell number |
| <b>D. Owner (if different from applicant)</b>  |                               |                                |             |
| Last name  | First name                    | Corporation or partnership     |             |
| Street address   |                               | Unit number                    | Lot/con.    |
| Municipality   | Postal code                   | Province                       | E-mail      |
| Telephone number   | Fax                           |                                | Cell number |

| <b>E. Builder (optional)</b>  |  |                        |  |                             |
|---|--|------------------------|--|-----------------------------|
| Last name   |  | First name             | Corporation or partnership (if applicable) |                             |
| Street address  |  |                        | Unit number                                | Lot/con.                    |
| Municipality  |  | Postal code            | Province                                   | E-mail                      |
| Telephone number  |  | Fax                    | Cell number                                |                             |
| <b>F. Tarion Warranty Corporation (Ontario New Home Warranty Program)</b>   |  |                        |  |                             |
| i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.  |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?  |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| iii. If yes to (ii) provide registration number(s): _____   |  |                        |  |                             |
| <b>G. Required Schedules</b>  |  |                        |  |                             |
| i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.  |  |                        |  |                             |
| ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.   |  |                        |  |                             |
| <b>H. Completeness and compliance with applicable law</b>   |  |                        |  |                             |
| i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted).<br>Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made. |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .   |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.   |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| iv) The proposed building, construction or demolition will not contravene any applicable law.   |  |                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> No |
| <b>I. Declaration of applicant</b>  |  |                        |  |                             |
| I _____ declare that:   |  |                        |  |                             |
| (print name)  |  |                        |  |                             |
| 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.  |  |                        |  |                             |
| 2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.   |  |                        |  |                             |
| _____   |  | _____                  |  |                             |
| Date  |  | Signature of applicant |  |                             |

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

## Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

|   |  |   |                       |          |  |
|---|--|---|-----------------------|----------|--|
| <b>A. Project Information</b>   |  |   |                       |          |  |
| Building number, street name  |  |   | Unit no.              | Lot/con. |  |
| Municipality  | Postal code  | Plan number/ other description                    |                       |          |  |
| <b>B. Individual who reviews and takes responsibility for design activities</b>   |  |   |                       |          |  |
| Name  |  |   | Firm                  |          |  |
| Street address  |  |   | Unit no.              | Lot/con. |  |
| Municipality  | Postal code  | Province  | E-mail                |          |  |
| Telephone number  | Fax number   |   | Cell number           |          |  |
| <b>C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]</b>  |  |   |                       |          |  |
| <input type="checkbox"/> House  | <input type="checkbox"/> HVAC – House                  | <input type="checkbox"/> Building Structural      |                       |          |  |
| <input type="checkbox"/> Small Buildings  | <input type="checkbox"/> Building Services             | <input type="checkbox"/> Plumbing – House         |                       |          |  |
| <input type="checkbox"/> Large Buildings  | <input type="checkbox"/> Detection, Lighting and Power | <input type="checkbox"/> Plumbing – All Buildings |                       |          |  |
| <input type="checkbox"/> Complex Buildings  | <input type="checkbox"/> Fire Protection               | <input type="checkbox"/> On-site Sewage Systems   |                       |          |  |
| Description of designer's work  |  |   |                       |          |  |
|   |  |   |                       |          |  |
| <b>D. Declaration of Designer</b>   |  |   |                       |          |  |
| I _____ declare that (choose one as appropriate):   |  |   |                       |          |  |
| (print name)  |  |   |                       |          |  |
| I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories. |  |   |                       |          |  |
| Individual BCIN: _____  |  |   |                       |          |  |
| Firm BCIN: _____  |  |   |                       |          |  |
| I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.  |  |   |                       |          |  |
| Individual BCIN: _____  |  |   |                       |          |  |
| Basis for exemption from registration: _____  |  |   |                       |          |  |
| The design work is exempt from the registration and qualification requirements of the Building Code.  |  |   |                       |          |  |
| Basis for exemption from registration and qualification: _____  |  |   |                       |          |  |
| I certify that:   |  |   |                       |          |  |
| 1. The information contained in this schedule is true to the best of my knowledge.  |  |   |                       |          |  |
| 2. I have submitted this application with the knowledge and consent of the firm.  |  |   |                       |          |  |
| _____   |  |   | _____                 |          |  |
| Date  |  |   | Signature of Designer |          |  |

**NOTE:**

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (c) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

## Schedule 2: Sewage System Installer Information

|   |             |   |   |
|---|-------------|---|---|
| <b>A. Project Information</b>   |             |   |   |
| Building number, street name  |             | Unit number   | Lot/con.  |
| Municipality  | Postal code | Plan number/ other description                      |   |
| <b>B. Sewage system installer</b>   |             |   |   |
| Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C?   |             |   |   |
| <input type="checkbox"/> Yes (Continue to Section C)  |             | <input type="checkbox"/> No (Continue to Section E) | <input type="checkbox"/> Installer unknown at time of application (Continue to Section E) |
| <b>C. Registered installer information (where answer to B is "Yes")</b>   |             |   |   |
| Name  |             | BCIN  |   |
| Street address  |             | Unit number   | Lot/con.  |
| Municipality  | Postal code | Province  | E-mail  |
| Telephone number  | Fax         | Cell number   |   |
| <b>D. Qualified supervisor information (where answer to section B is "Yes")</b>   |             |   |   |
| Name of qualified supervisor(s)   |             | Building Code Identification Number (BCIN)          |   |
|   |             |   |   |
| <b>E. Declaration of Applicant:</b>   |             |   |   |
| <p>I _____ declare that:</p> <p style="text-align: center;">(print name)</p> <p>I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known;</p> <p><u>OR</u></p> <p>I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known.</p> <p>I certify that:</p> <ol style="list-style-type: none"> <li>1. The information contained in this schedule is true to the best of my knowledge.</li> <li>2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.</li> </ol> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date <span style="margin-left: 150px;">Signature of applicant</span></p> |             |   |   |



# Energy Efficiency Design Summary

(Part 9 Residential)

This form is used to summarize the energy efficiency design of the project. Information on completing this form is on the reverse

For use by Principal Authority

|                 |                            |
|-----------------|----------------------------|
| Application No: | Model/Certification Number |
|-----------------|----------------------------|

### A. Project Information

|                              |             |                                      |         |
|------------------------------|-------------|--------------------------------------|---------|
| Building number, street name |             | Unit number                          | Lot/Con |
| Municipality                 | Postal code | Reg. Plan number / other description |         |

### B. Compliance Option

|   |   |
|---|---|
| <input type="checkbox"/> <i>SB-12 Prescriptive</i> [SB-12 - 2.1.1.] | Table:                    Package: A B C D E F G H I J K L M (circle one) |
| <input type="checkbox"/> <i>SB-12 Performance*</i> [SB-12 - 2.1.2.] | * Attach energy performance calculations using an approved software       |
| <input type="checkbox"/> <i>Energy Star®*</i> [SB-12 - 2.1.3.]      | * Attach Builder Option Package form                                      |
| <input type="checkbox"/> <i>EnerGuide 80®*</i>                      | * House must be evaluated by NRCan advisor and meet a rating of 80        |

### C. Project Design Conditions

| Climatic Zone (SB-1):                                  | Heating Equipment Efficiency              | Space Heating Fuel Source                |   |  |
|--|---|--|---|--|
| <input type="checkbox"/> Zone 1 (< 5000 degree days)   | <input type="checkbox"/> ≥ 90% AFUE       | <input type="checkbox"/> Gas             | <input type="checkbox"/> Propane          | <input type="checkbox"/> Solid Fuel    |
| <input type="checkbox"/> Zone 2 (≥ 5000 degree days)   | <input type="checkbox"/> ≥ 78% < 90% AFUE | <input type="checkbox"/> Oil             | <input type="checkbox"/> Electric         | <input type="checkbox"/> Earth Energy  |
| Windows+Skylights &Glass Doors                         |   | Other Building Conditions                |   |  |
| Gross Wall Area =                    m <sup>2</sup>    | % Windows+ _____                          | <input type="checkbox"/> ICF Basement    | <input type="checkbox"/> Walkout Basement | <input type="checkbox"/> Log/Post&Beam |
| Gross Window+ Area =                    m <sup>2</sup> |   | <input type="checkbox"/> ICF Above Grade | <input type="checkbox"/> Slab-on-ground   |  |

### D. Building Specifications [provide values and ratings of the energy efficiency components proposed, or attach *Energy Star* BOP form]

| Building Component                       | RSI / R values | Building Component  | Efficiency Ratings |
|--|----------------|---|--------------------|
| <b>Thermal Insulation</b>                |                | <b>Windows &amp; Doors<sup>1</sup></b>                              |                    |
| Ceiling with Attic Space                 |                | Windows/Sliding Glass Doors   |                    |
| Ceiling without Attic Space              |                | Skylights   |                    |
| Exposed Floor                            |                | <b>Mechanicals</b>  |                    |
| Walls Above Grade                        |                | Space Heating Equip. <sup>2</sup>                                   |                    |
| Basement Walls                           |                | HRV Efficiency (SRE% at 0° C)                                       |                    |
| Slab (all >600mm below grade)            |                | DHW Heater (EF)   |                    |
| Slab (edge only ≤600mm below grade)      |                | NOTES   |                    |
| Slab (all ≤600mm below grade, or heated) |                | 1. Provide U-Value in W/m <sup>2</sup> .K, or ER rating             |                    |
|  |                | 2. Provide AFUE or indicate if condensing type combined system used |                    |

### E. Performance Design Verification [complete applicable sections if *SB-12 Performance*, *Energy Star* or *EnerGuide80* options used]

**SB-12 Performance:**  
 The annual energy consumption using Subsection 2.1.1. SB-12 Package \_\_\_\_\_ is \_\_\_\_\_ Gj (1 Gj =1000Mj)  
 The annual energy consumption of this house as designed is \_\_\_\_\_ Gj  
 The software used to simulate the annual energy use of the building is: \_\_\_\_\_  
 The building is being designed using an air leakage of \_\_\_\_\_ air changes per hour @50Pa.

**Energy Star.** Submit the BOP form with Energy Advisor's certification on completion.

**Energy Star and EnerGuide80:**  
 Evaluator/Advisor/Rater Name: \_\_\_\_\_ Evaluator/Advisor/Rater Licence #: \_\_\_\_\_

### F. Designers [names of designers who are responsible for the building code design and whose plans accompany the permit application]

|               |            |
|---------------|------------|
| Architectural | Mechanical |
|---------------|------------|

# Guide to the Energy Efficiency Design Summary Form

The *Energy Efficiency Design Summary* form summarizes the compliance path used by a house designer to comply with energy efficiency requirements of the Ontario Building Code. This form must accompany the building permit application. The information on this form MUST reflect the drawings and specifications being submitted, or the building permit may be refused. Refer to Supplementary Standard SB-12 for details about building code compliance requirements. Further information about energy efficiency requirements for new buildings is available from the provincial building code website at [www.mah.gov.on.ca](http://www.mah.gov.on.ca), or the municipal building department.

Beginning January 1, 2012, a house designer must use one of four energy efficiency compliance options in the building code:

1. Comply with the SB-12 Prescriptive design tables,
2. Use the SB-12 Performance compliance method, and model the design against the prescriptive standards,
3. Design to Energy Star standards, or
4. Evaluate the design according to EnerGuide technical procedures and achieve a rating of 80 or more.

## COMPLETING THE FORM

### B. Compliance Options

Indicate the compliance option being used.

- SB-12 Prescriptive requires that the building conforms to a package of thermal insulation, window and mechanical system efficiency requirements set out in Subsection 2.1.1. of SB-12. Energy efficiency design modeling and testing of the building is not required under this option.
- SB-12 Performance refers to the alternative method of compliance set out in Subsection 2.1.2. of SB-12. Using this approach the designer must use recognized energy simulation software (such as HOT2000 V9.34c1.2 or newer), and submit documents which show that the annual energy use of the building is equal to a prescriptive package.
- Energy Star houses must be designed to *Energy Star* requirements and be labelled on completion by Enerquality or other agency. The *Energy Star* BOP form must be submitted with the permit documents.
- EnerGuide80 houses are validated by NRCan authorized energy advisors and must achieve a rating of 80 or more when evaluated in accordance with *EnerGuide* administrative and technical procedures.

### C. Project Design Conditions

*Climatic Zone:* The number of degree days for Ontario cities is contained in Supplementary Standard SB-1

*Windows, Skylights and Glass Doors:* If the ratio of the total gross area of windows, sidelights, skylights and glass doors to the total gross area of walls is more than 17%, higher efficiency glazing is required. If the ratio is more than 22% the SB-12 Prescriptive option may not be used. The total area is the sum of all the structural rough openings. Some exceptions apply. Refer to 2.1.1.1. of SB-12 for further details.

*Fuel Source and Heating Equipment Efficiency:* The fuel source and efficiency of the proposed heating equipment must be specified in order to determine which SB-12 Prescriptive compliance package table applies.

*Other Building Conditions:* These construction conditions affect SB-12 Prescriptive compliance requirements.

### D. Building Specifications

*Thermal Insulation:* Indicate the RSI or R-value being proposed where they apply to the house design. Under the SB-12 Prescriptive option, RSI 3.52 wall insulation is permitted in certain conditions where other design elements meet higher standards. Refer to SB-12 for further details.

### E. Performance Design Summary

This section is not required to be completed if the SB-12 Prescriptive option is being used.

## BUILDING CODE REQUIREMENTS FOR AIRTIGHTNESS IN NEW HOUSES

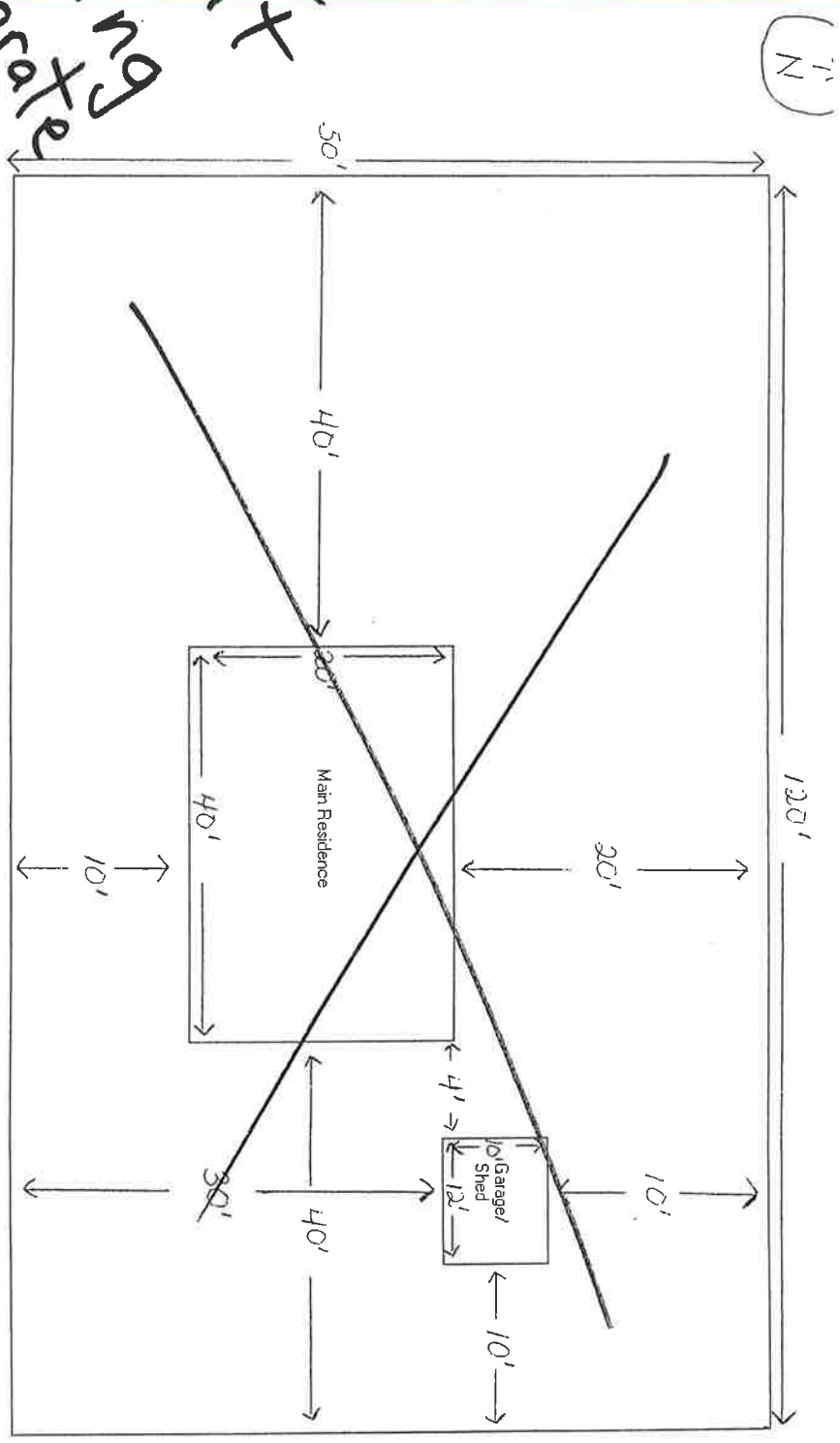
All houses must comply with increased air barrier requirements in the building code. Notice of air barrier completion must be provided and an inspection conducted prior to it being covered. The building code requires that a blower door test be conducted to verify the air tightness of the house during construction if the SB-12 Performance option is used and an air tightness of less than 2.5 ACH @ 50 Pa in the case of detached houses, or 3.0 ACH @ 50 Pa in the case of attached houses is necessary to meet the required energy efficiency standard. A blower door test must also be conducted if the EnerGuide 80 option is used.

## ENERGY EFFICIENCY LABELING FOR NEW HOUSES

*Energy Star* and *EnerGuide* issue labels for new homes constructed under their energy efficiency programs. The building code does not regulate new home labelling.

EXAMPLE

Please Submit drawings on separate page.



STREET NAME

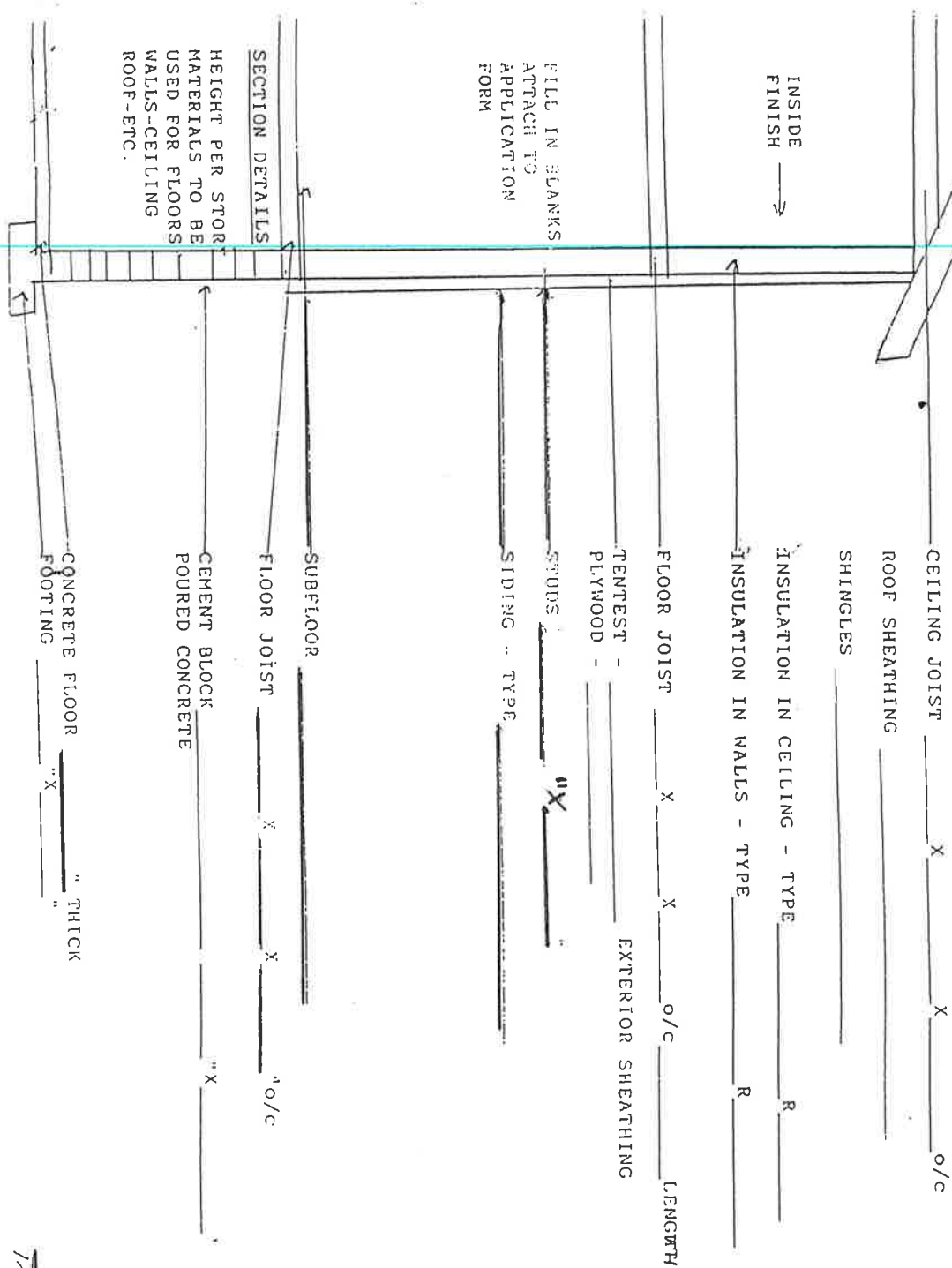
PROVIDE ALL SETBACKS (MEASURED IN FEET) FROM STRUCTURES TO LOT LINES AS PER EXAMPLE PROVIDED.

INDICATE DRIVEWAY ACCESS AND LOCATION OF SEPTIC SYSTEM AND WELL, IF APPLICABLE.

FILL IN BLANKS AND RETURN TO: CHIEF BUILDING INSPECTOR, C/O

**TOWN OF SPANISH**  
 P.O. Box 70  
 Spanish, ON P0P 2A0

INSIDE FINISH →



FILL IN BLANKS  
 ATTACH TO  
 APPLICATION  
 FORM

SECTION DETAILS  
 HEIGHT PER STOR  
 MATERIALS TO BE  
 USED FOR FLOORS  
 WALLS-CEILING  
 ROOF-ETC.

*Initial*



Schedule "C" to By-Law 2011-10

**THE CORPORATION OF THE TOWN OF SPANISH**  
**BUILDING PERMIT FEES**

The fees payable by the applicant for a building/demolition permit are outlined below.

A processing fee of \$35.00 will be automatically added to all permit fees.

Applicants must commence work within 6 months of the date a Building Permit is issued. It stays "open" as long as there is no period of inactivity exceeding 12 months.

For additions, renovations, change of use or new construction over 300 sq. ft. a deposit fee of \$200.00 will be added to the permit fee. This fee will be refunded once the final occupancy has been granted.

1. New buildings, alterations, additions, re-erection and repairs, etc.:

- |   |   |
|---|---|
| a) value of construction costs per \$1,000.00 or part thereof | \$ 10.00  |
| b) demolition permit fee                                      | \$ 40.00 / 1,000 sq ft or portion thereof<br>whichever is greater |
| c) prefab storage shed permits (over 100 sq ft)               | \$ 50.00  |

2. -deleted reference to underground storage tanks

3. Moving Permit: *(applies only to use of municipal roadways, Hwy #17 requires MTO permit – applicant will also have a Building Permit for the destination building foundation – Section 4 may apply in certain circumstances)*

- |  |          |
|--|----------|
| a) for buildings/structures having gross floor area less than 300 sq. ft             | \$ 50.00 |
| b) for buildings/structures having gross floor area of 300 sq. ft. <i>or greater</i> | \$100.00 |

4. Deposit Fee – Upon the direction of the Chief Building Official *on a case-by-case basis*, a deposit fee may be required to cover the following:

- a) site clean-up
- b) road clean-up or repair
- c) drainage ditch clean-up
- d) municipal storm sewer clean-up
- e) re-instatement of municipal services

After verification by the Municipal Official as to contractor's discharge of duties in relation to reason for deposit request, such deposit shall be returned. In the event municipal employees are required to restore or clean up or re-instate municipal properties or services, such costs or portion of costs shall be deducted from the deposit fee and the balance refunded.

5. Exemptions:

Buildings and/or structures or any part thereof that are exempt from assessment by virtue of paragraphs 3, 9, 10 and 19, of Section 3 of The Assessment Act, R.S.O. 1970, ie. Churches, municipal properties, Boy Scouts/Girl Guides, Forestry purposes and amendments thereof are exempt from permit fees but all other aspects of municipal, provincial and all other codes, regulations and by-laws must be adhered to in their entirety.

6. Conditional Permit

- |  |          |
|--|----------|
| a) value of construction costs per \$1,000.00 or part thereof, with a minimum of \$1,000.00, plus a refundable deposit to be determined by the Chief Building Official | \$ 10.00 |
|--|----------|

|   |   |
|---|---|
| 7. Change of Use Permit   |   |
| a) non-refundable application fee   | \$ 80.00  |
| 8. Plumbing Permit ( <i>for new plumbing only projects</i> )  |   |
| a) 1 to 6 fixtures  | \$ 40.00  |
| b) each additional fixture  | \$ 8.00   |
| c) additions or changes to existing fixtures  | \$ 8.00   |
| <hr/>   |   |
| 9. <u>Amendments to Permits (within same calendar month)</u>  |   |
| a) minimum fee or   | \$ 80.00  |
| b) value of amended construction costs per \$1,000.00 but the fee shall be not less than \$50.00  | \$ 10.00  |
| 10. Re-Inspections  |   |
| a) on interior or final inspections where the work is not complete for the requested inspection   | \$ 80.00  |
| 11. Deleted reference to inspection requests  |   |
| 12. Detached buildings ( <i>Building Permit not required, set-back ruling only</i> )  |   |
| a) under 108 square feet – Zoning Compliance Flat Fee   | \$ 35.00  |
| 13. Calculation of Estimated Values   |   |
| a) dwelling units per sq. ft of floor area  | \$150.00  |
| b) two storey or more & addition, per sq. ft of floor area  | \$125.00  |
| c) detached storage buildings and detached residential garages, per sq. ft  | \$ 30.00  |
| d) carports per sq. ft  | \$ 30.00  |
| e) commercial and industrial buildings (shell only) per sq. ft of gross area  | \$ 90.00  |
| f) commercial buildings/mercantile/office/restaurant/etc. per sq. ft of gross area  | \$180.00  |
| g) decks, porches, gazebos per sq. ft of gross area   | \$ 15.00  |
| h) solariums, sunrooms per sq. ft   | \$ 95.00  |
| i) installation of siding per dwelling unit   | \$ 40.00  |
| j) windows and doors per unit   | \$ 40.00  |
| k) pool enclosures  | \$ 70.00  |
| l) new solid fuel burning appliance inspection per appliance  | \$ 40.00  |
| m) commercial roofs per 1000 sq ft  | \$ 15.00  |
| n) steel roof (residential)   | \$ 50.00  |
| o) tents (air supported/public assembly)  | \$ 55.00  |
| p) repairs, renovations and material alterations not readily identified by the above criteria will require written estimates from a contractor  | Value to be determined by the Chief Building Official |
| q) <b>SPECIAL PROVISION</b> , the Chief Building Official may, for any of the above or where there is a dispute, calculate the estimated value at his discretion, based on written estimates provided by a contractor |   |

#### REFUNDS

15. If a Building Permit has been issued and applicable fees paid, project has not commenced; fees may be refunded as follows:
- a) 80 per cent (80%) if administrative functions only have been performed.
  - b) 70 per cent (70%) if administrative and zoning functions only have been performed.
  - c) 45 percent (45%) if administrative, zoning and plans examination functions have been performed.
  - d) 35 percent (35%) if the permit has been issued and no field inspections have been performed subsequent to permit issuance.

Schedule "B"

This is Schedule "B" to By-Law No. 2007-11 respecting

List of Plans or Working Drawings to accompany applications for permits

1. Site Plan (two sets of Plans)
2. Floor Plans (two Sets)
3. Foundation Plans (two Sets)
4. Framing Plans (two Sets)
5. Roof Plans (two Plans)
6. Reflected Ceiling Plans (two Sets)
7. Sections and Details (two Sets)
8. Building Elevations (two Sets)
9. Electrical Drawings (two Sets)
10. Heating, Ventilation and Air Conditioning Drawings (two Sets)
11. Plumbing Drawings (two Sets)
12. Fire Alarm and Sprinkler Plan (two Sets)

Note: The Chief Building Official may specify that not all the above-mentioned plans are required to accompany an application for a permit.